


THE OXFORD COLLEGE OF SCIENCE

#32, 17 B Main, Sector IV, HSR Layout, Bangalore-560102
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GRIEVANCE REDRESSAL CELL ACTION TAKEN REPORT (For Meeting held on 7th February 2017)


Date: 13.02.2017

Sl. No.	Recommendation	Action Taken	Status
1.	Conduct an awareness on cleanliness of the washrooms.	Informed class coordinators, subject teachers, student councilors to conduct awareness for all students on the need on personal hygiene and washroom cleanliness. Informed housekeeping supervisor to hire more staff and periodic check on the cleanliness of washrooms.	Action Initiated


Dean, Administration
The Oxford College of Science
17th 'B' Main, Sector-IV
HSR Layout, Bengaluru-560102

Copy to:

1. IQAC
2. Relevant Cells


Principal 13/2/17
Dr. R. KAVITHA
Principal
The Oxford College of Science
17th 'B' Main, Sector-IV, HSR Layout
Bangalore-560 102

GRIEVANCE REDRESSAL CELL ACTION TAKEN REPORT

(For Meeting held on 15th November 2017)


Date: 22.11.2017

Sl. No.	Recommendation	Action Taken	Status
1.	Install dustbin and dispose sanitary pads	Installed dustbins in the washrooms and written instructions were pasted on the ways of its disposal.	Executed
2.	Conduct an awareness on cleanliness of the washrooms.	Informed class coordinators, subject teachers and student councilors to give awareness to all students on the need on personal hygiene and keeping the washroom and campus clean. Informed housekeeping supervisor to hire more staff and periodic check on the cleanliness of washrooms.	Action Initiated


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Principal 22/11/17
Dr. R. KAVYASHREE
Principal
The Oxford College of Science
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Bangalore-560 102